



Nova Hreod Academy

The best in everyone™

Part of United Learning

8th December 2017

Dear Parent / Carer,

Year 9 Parents' Evening – Thursday 18th January 2018

I am writing to inform you that the Year 9 Parents' Evening will take place on **Thursday 18th January** between 4.30pm and 7.00pm.

We are introducing a secure online system to book appointments for parents evenings at <https://novahreod.parentseveningsystem.co.uk>. The system will be open from 6pm on Tuesday 2nd January until 17th January for parents to make appointments. A guide to using the system is available on the '[parent letters](#)' page of our website.

In order for staff to meet with as many parents as possible, appointments are restricted to five minutes only. If you or the teacher feels that a longer time is needed to discuss specific issues, then please do not hesitate to arrange an alternative time. It is possible that you may not be able to speak with all your child's subject teachers as some teach several Year 9 groups. Teachers will, however, be available to meet with you at a different time should this situation arise. Please do not hesitate to contact me if you have any questions about making such appointments before or after the event.

If you are unable to book online please contact us for support or ask your child to arrange appointments with each of their subject teachers using the appointment sheet in their planner.

It is always useful for your son/daughter to come with you to Parents' Evening if possible and we will be pleased to see as many students as possible attending. On the evening, we would be grateful if you could sign in at reception on arrival. I would like to thank you in advance for your attendance and look forward to seeing you on 18th January.

Yours faithfully

Mr Benn Griffin
Assistant Principal: KS3 Raising Standards

Mrs Lesley Wickens
Head of Key Stage 3

Principal: Darren Barton

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