

13<sup>th</sup> December 2018

Dear Parent/Carer

In 2020 Nova Hreod Academy will be running its first snow sports trip to Les Orres in the French Alps. This trip will be open to students currently in years 7 – 8.

Included in the cost of the trip will be: -

- Return executive coach travel from school
- Full board accommodation
- Ski pass
- Ski hire/Ski helmet hire
- 6 days skiing
- 4 hrs ski lessons per day
- Hoodie and hat
- Fully comprehensive winter sports insurance. We have attached a breakdown of this insurance. Should you wish to upgrade this insurance then this will be a parental responsibility that will need to be arranged independently.
- Evening entertainment package
- Collective passport for British Nationals – this may be subject to amendment as a result of any legislation changes due to Brexit. Any additional costs arising as a result will need to be paid for by parents. Non-British Nationals are required to travel on their own passport.

The trip will take place during January 2020, during term time. The trip will depart on Saturday 11<sup>th</sup> January and return on Sunday 19<sup>th</sup> January. We will be travelling with Elemental Ski, <http://www.elementalski.com>. Elemental are a highly experienced team whom our staff have worked with previously. We will travel via coach allowing students to enjoy the social aspect of travelling.

The cost of the trip will be £950, to include food (3 meals per day) and all lessons/activities. All equipment will be provided except for appropriate snow clothing. Advice on clothing can be offered by our trip leader and Elemental staff. Appropriate clothing can be sourced for under £80 but further advice will be available prior to the trip departure.

To assist with payment the trip will be divided into a deposit and 8 instalments as listed on the payment schedule, this is also on parentpay. You may keep this attachment to record your payment dates should your child attend this trip. Please ensure you keep up to date with payments. The first 40 non-refundable deposit payments will be allocated a place on this trip, although we may be able to extend the number of students we can take if there is demand. Non-refundable deposit payments can now be made on parentpay.



## Cancellation Policy

Cancellations are only accepted when received in writing, and charges will be made as follows:-

- More than 12 weeks before departure: loss of all deposits paid or due.
- Between 4 and 12 weeks before departure: 60% of total cost to be paid.
- Less than 4 weeks before departure: 80% of total cost to be paid.
- 2 weeks or less before departure: total invoiced cost.

Please be aware that should your child withdraw from the trip at any stage before departure, and a replacement cannot be found, that according to the tour company policy you will lose part of your payment as laid out in the cancellation schedule above. The only exception to this will be on certain medical grounds, and any such claim MUST be supported by a doctor's letter, so that a claim can be made through the insurance. Behaviour will be constantly monitored prior to the trip and as always, poor behaviour may result in a student's removal from the trip, and again this will render payments already made non refundable as per the cancellation schedule. An exclusion from school will result in automatic removal. If any payments are still outstanding at the time a pupil withdraws or is removed from the trip, parents will still be liable for amounts as laid out in the cancellation schedule.

We have arranged a parent's information evening for Monday 14<sup>th</sup> January 2019. The seminar will start at 6:15 and will run for no longer than 1 hour.

Please email [admin@novahreodacademy.org.uk](mailto:admin@novahreodacademy.org.uk) to confirm your attendance at the parents evening.

Kind regards

Ben Wilkinson  
**SENCO/PE**  
**Trip Leader**