



6th April 2020

Free School Meal Vouchers

The government has developed a national scheme for families whose children are eligible for free school meals. The scheme will provide supermarket vouchers via the **Edenred** online portal. All families who have children that are entitled to free school meals will receive an e-voucher worth £15 per week for each child that is eligible for FSM. Families will receive their vouchers weekly.

The government has also announced that payments for free school meals will be made during the Easter holidays.

Families who believe that their child might be eligible for free school meals should register on the Swindon Borough Council website.

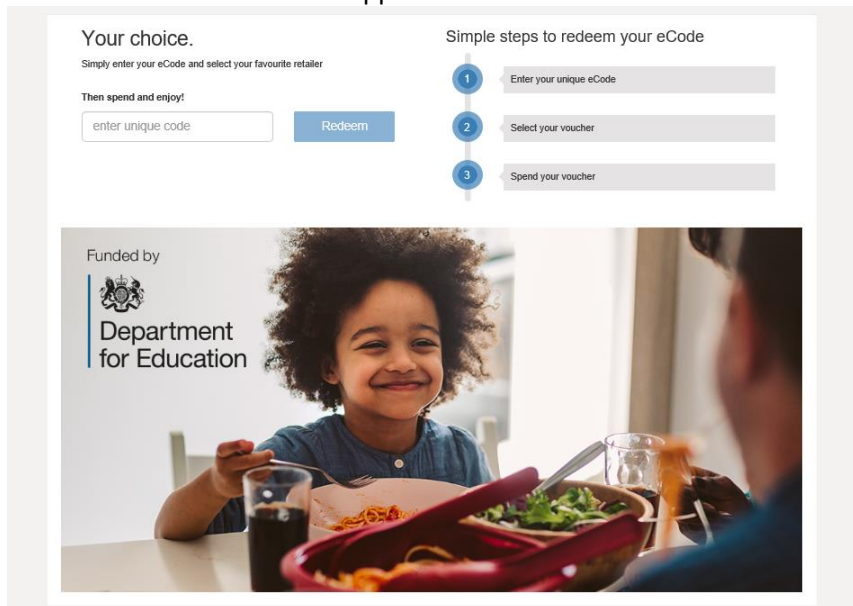
https://www.swindon.gov.uk/info/20032/schools_and_education/408/free_school_meals

Instructions:

1. If you have a child who is eligible for free school meals, you will receive an email from Edenred containing your unique 16 digit e-voucher code. The email will also contain a link to this website:

<https://www.edenred.co.uk/reward-recipient/Free-School-Meal-Vouchers/>

2. Click on the link. This screen will appear:



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- Copy and paste the 16 digit numerical evoucher code from your email into the box and press 'redeem'

Simply enter your eCode and select your favourite retailer

Then spend and enjoy!

<input type="text" value="enter unique code"/>	<input type="button" value="Redeem"/>
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This evoucher is valid for one month of receipt

- The next box will enable you to select where you want to spend the voucher and how much you want to allocate to each supermarket chain

You will be able to spend your voucher at the following supermarkets:

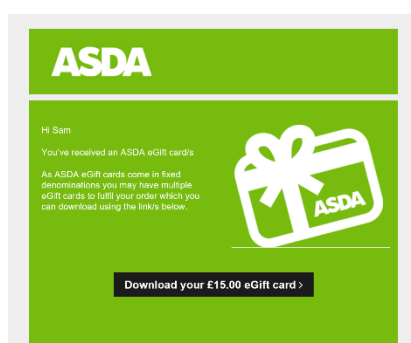
- Morrisons
- Tesco
- Sainsbury's
- Asda
- Waitrose
- M&S

- You will need to enter your name, address and email address.
- Once you have completed these steps, a bar coded voucher will be sent to your email address. When you go shopping, you will need to use the total value up for each code entered. Money cannot be 'saved' to use later.

The supermarket vouchers can only be used for food and groceries.

- When you go to the supermarket, you will just need to show the bar code voucher at the till. You can show it on your smart phone or you can print the voucher. The value of the voucher will be deducted from your total shopping bill. It is advisable to check you can see the bar code voucher at home and perhaps take a screen shot before going to the shop.
- There is a FAQs sheet for parents that contains more information here:
https://www.edenred.co.uk/Documents/DfE/DfE_FreeSchoolMeals_ParentCarerFAQs.pdf

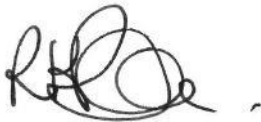
Once you get confirmation of your actual supermarket voucher it will look similar to the one below. You must click on the download link here so that you get the actual supermarket bar code voucher:



9. The school has used the email address you gave to us to order your vouchers. If your child is eligible for free school meals and you have not received your email from edenred by Thursday 9th April, please email closure@novahreodacademy.org.uk and provide the following:

- Parent Name and Surname:
- Name and surname of all children eligible for free school meals:
- The email address that you wish the vouchers to be sent to:
Or
- Inform us that you do not have an email address. In this case, we will be in touch with you.
(Please check your 'junk' and 'clutter' inboxes before contacting us.)

Yours sincerely

A handwritten signature in black ink, appearing to read 'Ruth Robinson', with a small flourish at the end.

Ruth Robinson
Executive Principal